

JOB TITLE: Mailing volunteer

PURPOSE: To prepare Lutheran Social Service NWO mailings for the post office.

JOB DESCRIPTION: Persons gather at the designated site to follow the directions of the mailing coordinators. The hosting church is easily accessible by car and has little or no steps. Coffee, tea and rolls are provided.

QUALIFICATIONS: Persons who enjoys working at tables with other people, have the ability to follow directions, and are willing to help LSS tell their story by the printed pieces.

TRAINING: None

TIME COMMITMENT: Mailings are as scheduled - often quarterly. They usually involve 3 hours. The involved time varies as to the size of the task and the number of people available to work.

EVENT DETAILS: Announcement of the date, place and time is often made a month prior.

SUPERVISION: Jerry Willier and John Snider (volunteers)

CONTACT: Ruth Moeller, Coordinator of LSS Volunteers
419 243 9178 x 158

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